



Tennessee Department of Environment and Conservation
Division of Water Pollution Control
L & C Tower Annex, 6th Floor
401 Church Street
Nashville, Tennessee 37243

Phase II Stormwater Permit Notice of Intent (NOI)
Phase II Municipal Separate Storm Sewer Systems (MS4)

PURPOSE

The purpose of this Notice of Intent (NOI) is for a Tennessee city, county, utility district, university or military base to apply for NPDES permit to discharge stormwater runoff from a Phase II municipal separate storm sewer system.

INSTRUCTIONS

You must provide the following information to the Division of Water Pollution Control as application material. You may either submit a hard copy of the original NOI as described in sub-part 2.3 of the MS4 Permit, signed in accordance with the signatory requirements of sub-part 6.7 of the permit, and a copy of the NOI, to the address shown in sub-part 1.2 of the permit for the EFO responsible for the county where the facility is located; or you may submit by e-mail, with the completed NOI and attachments (such as map and city ordinances) to phase.two@tn.gov.

In addition, send an original, hard copy letter, signed by the responsible official of the MS4, which makes reference to the e-mail transmission including date and time that the electronic submitted was made. The letter must contain the signatory statement found on the NOI form. The letter must be mailed to the Nashville Central Office address as defined in sub-part 1.2 of the MS4 permit.

After completing the questions in each section, list the Best Management Practices (BMPs) that you will implement in each area based on a set of priorities you have identified in the area. Attached at the end of this NOI is an addendum to list BMP Measurable Goals and Implementation Milestones. You must complete the addendum, providing more details on the goals and milestones for each BMP outlined in this NOI.

After completing the BMP's in each section provide the administrative information to complete those BMP's as explained here:

| | |
|------------------------------------|---|
| Primary Contact and Position/Title | The person in your organization serving as the primary contact. |
| Other Department and Roles | Other departments within your organization involved in the project and how their role is identified. |
| Other Government Entity and Roles | Identification of other government entities responsible for implementing one or more of the BMP's. Include a copy of the interlocutory agreement, or contract, or proposed agreement with execution schedule. |
| Other Institutions and Roles | Identification of partnerships with another MS4 operator or institution (e.g., Chamber of Commerce, environmental interest organizations, civic groups) to achieve the BMP's. |
| Target Groups (if applicable) | Specific kinds of groups that will be targeted, such as service industries (i.e., carpet cleaning), civic groups, schools, and church groups, etc. |

PART I
ADMINISTRATIVE INFORMATION

Name of city, county, stormwater utility district or other public institution that operates a Phase II MS4: _____

| | | | |
|--|-------------------------|----------------------|----------------------------|
| _____ Responsible Elected Official or Officer | _____ Mayor Title | | |
| _____ Street Address | _____ City | _____ TN State | _____ 37716 Zip Code |

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Phase II Municipal Separate Storm Sewer Systems (MS4)**

| PROGRAM CONTACT |
|----------------------|
| Curtis Perez |
| Name |
| cperez@clintontn.net |
| Email Address |
| 8652591108 |
| Phone Number |

| TECHNICAL CONTACT |
|----------------------|
| Curtis Perez |
| Name |
| cperez@clintontn.net |
| Email Address |
| 8652591108 |
| Phone Number |

☐ Attach an organizational chart that shows the different departments involved in stormwater management.

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|--|
| PART II DESCRIPTION OF STORM SYSTEM |
|--|

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|---|
| ITEM A AREA SERVED (IN SQUARE MILES) |
|---|

If city, town, university, or utility district: Give jurisdiction area within current corporate boundaries 11.63

If city, town, university, or utility district: Give additional area of urban growth boundary 5.68

If county: Give total area _____ Area unincorporated _____ Unincorporated, urbanized area (UA) _____

If county, indicate by checking the appropriate box if the permit will be used to regulate non-UA portions of your county:

Entire county (unincorporated) ☐ Non-UA portions, as follows (describe below) ☐

| |
|---|
| ITEM B STORM DRAINAGE INFRASTRUCTURE |
|---|

Give figures for the following features of stormwater drainage infrastructure owned or operated by the local government. For a county government, indicate whether the figures represent the entire county or only the urbanized area. Figures for length and number of culverts and catch basins may be rough estimates.

For counties: Entire county ☐ Urbanized area only ☒

Storm Sewers TBD (miles, or feet)

Open Ditches TBD (miles, or feet)

Culverts TBD

Catch Basins TBD

Retention Basins TBD

Detention Basins TBD

| |
|------------------------|
| ITEM C MAPS |
|------------------------|

Please include a map or maps depicting the following information. A single map may be submitted, as long as the information is legible. If you are not able to provide all the information please mark the applicable check box and attach an explanation as to why the information has not been submitted:

| | | | |
|--|-------------------------------------|--|-------------------------------------|
| Zoned areas for commercial or industrial activity | <input checked="" type="checkbox"/> | State vocational, technical, college or universities | <input checked="" type="checkbox"/> |
| Actual areas of commercial or industrial activity | <input checked="" type="checkbox"/> | Federal vocational, technical, college or universities | <input type="checkbox"/> |
| Other municipally owned/operated industrial activities | <input type="checkbox"/> | City Roads | <input checked="" type="checkbox"/> |
| Municipal or County Wastewater Treatment Plants | <input checked="" type="checkbox"/> | County Roads | <input type="checkbox"/> |
| Vehicle Fleet Maintenance Centers | <input type="checkbox"/> | Perennial and intermittent streams | <input type="checkbox"/> |
| Power Plants | <input checked="" type="checkbox"/> | Topography or Drainage Patterns | <input type="checkbox"/> |
| Airports | <input type="checkbox"/> | Landfills | <input type="checkbox"/> |
| Military Installations | <input type="checkbox"/> | | |

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ITEM D
IDENTIFYING IMPAIRED STREAMS AND OTHER WATER BODIES

Using the [GIS mapping tool \(http://tnmap.tn.gov/wpc/\)](http://tnmap.tn.gov/wpc/) along with the most current 303(d) list published on the division's web site (<http://www.tn.gov/environment/wpc/publications/#wqassessment>), identify whether stormwater discharges from any part of the MS4 contribute pollutants of concern to an impaired waterbody and list below: For any impairment, indicate the waterbody ID#, name of impacted waterbody, nature of pollution (cause), and the source. If you have additional streams to list, please include in a separate attachment.

| WATERBODY ID# AND NAME OF IMPACTED WATERBODY | CAUSE OF IMPAIRMENT | SOURCE OF IMPAIRMENT |
|--|---|--|
| | | |
| Hinds Creek | Loss of biological integrity due to siltation, Alliteration in stream-side or littoral vegetative cover, Escherichia coli | Pasture Grazing |
| Buffalo Creek | Nitrate+Nitrite total Phosphorus | Municipal point source pasture grazing |
| Clinch River | Thermal Modifications flow alteration | Upstream Impoundment |
| | | |
| | | |
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ITEM E
HAS THE STATE OR EPA ISSUED A TMDL FOR ANY STREAMS DIRECTLY AFFECTED BY RUNOFF FROM YOUR MS4?

Determine whether or not a TMDL has been established and approved by EPA and identify by checking the appropriate box. A list of EPA-Approved TMDLs as well as EPA-Established TMDLs for Tennessee waters can be found on the division's web site (<http://www.tn.gov/environment/wpc/tmdl/approved.shtml>).

Yes ☒ No ☐ If yes, list the waterbody ID#, name of impacted waterbody and parameter(s) of concern:

| WATERBODY ID# AND NAME OF IMPACTED WATERBODY | PARAMETERS OF CONCERN |
|--|---|
| Clinch River | Contaminated discharge runoff from existing site developments |
| | |
| | |
| | |

If you have additional streams to list, please include in a separate attachment.

PART III
EXISTING LEGAL AUTHORITY TO CONTROL STORMWATER DISCHARGES TO MS4

You must review ordinances that are associated with stormwater discharges to your MS4. Attach a copy of ordinances that give your MS4 the authority to control stormwater discharges into the MS4 storm sewer system. Ordinances that deal with stormwater issues might be found, for example, in conjunction with litter control, prohibition of dumping, clean up of spills, grading/building

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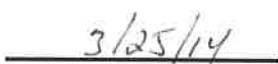
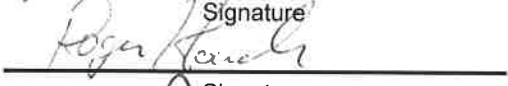
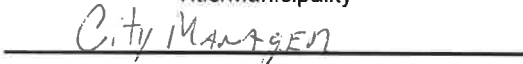
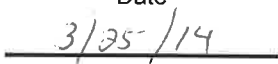
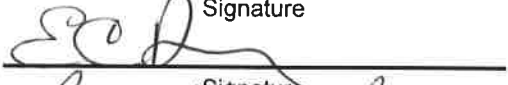
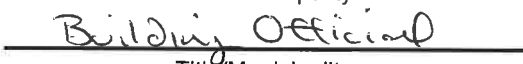
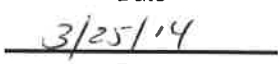
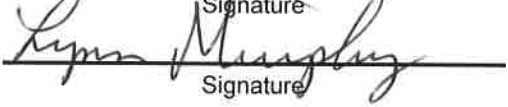
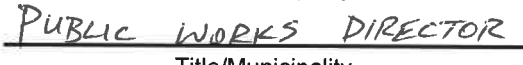
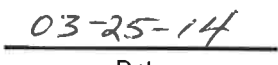
permits, sewer connection ordinances, erosion and sediment practices, subdivision regulations or other land use/development ordinances.

| |
|---|
| PART IV SIGNATURE OF RESPONSIBLE CORPORATE OFFICER |
|---|

This Notice of Intent (NOI) must be signed as follows: For a municipality, state, federal, other public agency, and/or co-permittees by either a principal executive officer or ranking elected official. For purposes of this section, a principal executive officer of a Federal agency includes one of the following:

- i. The chief executive officer of the agency.
- ii. A senior executive officer having responsibility for the overall operations of a principal geographic unit of the agency (e.g., Regional Administrators of EPA).

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

| | | |
|---|---|--|
|  _____ Signature |  _____ Title/Municipality |  _____ Date |
|  _____ Signature |  _____ Title/Municipality |  _____ Date |
|  _____ Signature |  _____ Title/Municipality |  _____ Date |
|  _____ Signature |  _____ Title/Municipality |  _____ Date |
| _____ Signature | _____ Title/Municipality | _____ Date |
| _____ Signature | _____ Title/Municipality | _____ Date |
| _____ Signature | _____ Title/Municipality | _____ Date |

(Go to next page.)

PART V
YOUR PROPOSED STORMWATER QUALITY MANAGEMENT PROGRAM

This NOI requires you to provide a brief description of your current and proposed activities as well as your Best Management Practices (BMPs) for a stormwater management program. The following sections correspond to the six minimum control measures for a Phase II stormwater management program. If another MS4 will be responsible for implementing any or all portions of any or all following six minimum measures, then attach either the interlocutory agreement or the proposed agreement and schedule for adoption. You must still complete this NOI by answering the relevant questions for the six following measures.

For purposes of this NOI, the Public Education and Outreach and Public Participation and Involvement minimum measures have been combined.

SECTION 1
PUBLIC EDUCATION AND OUTREACH AND PUBLIC INVOLVEMENT/PARTICIPATION

A. Current Activities:

The following is a set of questions on your current Public Education and Outreach and Public Involvement/Participation. These questions are intended to highlight minimum program requirements under the MS4 permit. For MS4s who have not been previously covered under an MS4 permit, each element not currently performed must be implemented by the dates identified in Sub-part 4.1.1. of the permit. Thus, each question with a "No" answer must be addressed with a solution in the MS4's proposed program.

1. Does the municipality currently distribute educational materials on the topics of stormwater quality, stream water quality, pollution impacts, pollution prevention, etc.? If yes, briefly describe the materials, including media used (e.g., written brochures, public service announcements, etc.); the topic(s) covered, intended target audience(s), and the distribution method.

Yes ☐
No ☒

2. Does the municipality currently conduct or participate in public outreach activities focusing on the topics of stormwater quality, stream water quality, pollution impacts, pollution prevention, etc.? If yes, briefly describe the outreach activities, topic(s) covered, intended target audience(s), and the frequency of activities.

Yes ☐
No ☒

3. Does the current municipal stormwater management program comply with Local, State and Federal public notice requirements? If yes, describe how the public is notified.

Yes ☐
No ☒

B. Proposed Activities:

List the BMPs that you will implement in the areas of Public Education and Outreach and Public Participation and Involvement. These should be based on a set of priorities that you have identified in the areas of Public Education and Outreach and Public Participation and Involvement. Provide a short descriptive name to the BMP in the left column. In the right column, more fully describe the BMP.

For Public Participation and Involvement BMPs, you may not desire to dictate the ways in which the public participates or is involved in the stormwater quality management program; in this case, your proposed program should provide a forum and a structure by which to encourage or allow the public to participate. On the other hand, there may be specific ways you do want the public to be involved, based on your program needs. For instance, you may want stream watch groups to be organized. As such, your proposed program should describe how you will accomplish this, and the time schedule.

| PROPOSED BEST MANAGEMENT PRACTICES FOR PUBLIC EDUCATION AND PUBLIC PARTICIPATION | | |
|--|------------------|---|
| BMP | Name | DESCRIPTION |
| 1A. | Handouts | Information to be provided at time of issuance of permits |
| 1B. | Radio | Provide information to local talk radio program with random visits to discuss BMP's |
| 1C. | News Paper | Advertise workshops and meetings discussing BMP's |
| 1D. | Internet Website | An existing City of Clinton website will be modified and utilized. |

If you have additional BMPs to list, please include in a separate attachment.

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What specific groups will be targeted (e.g., service industries such as carpet cleaning, lawn care, civic groups, schools, church groups) if applicable:

Commercial and Industrial buisness

C. Measurable Goals and Implementation Milestones

Attached at the end of this NOI is an addendum to list BMP Measurable Goals and Implementation Milestones. You must complete the addendum, providing more details on the goals and milestones for each BMP outlined in this NOI.

D. Administrative Information

| ADMINISTRATIVE INFORMATION FOR PUBLIC EDUCATION AND PUBLIC PARTICIPATION | |
|--|-------------------|
| PRIMARY CONTACT | POSITION OR TITLE |
| Curtis Perez | Building Official |

Identify other Department(s) that will be involved and their role.

| OTHER DEPARTMENT(S) | ROLE |
|---------------------|---------------------------------|
| Public Works | Monitoring and Inspection |
| Recreation Dept | City parks and field maintnance |
| | |

Identify if you will partner with another MS4 Operator, or with another institution (e.g. Chamber of Commerce, Environmental interest organizations, civic groups) in order to carry out the chosen BMPs.

| ENTITY | BMP |
|----------------------|-----------|
| Chamber of Commerce | Education |
| Industrial Board | Education |
| Local Utility Boards | Education |

Will another governmental entity be responsible for implementing one or more chosen BMPs? If so, identify the entity and which BMP(s) it will implement. Include a copy of the interlocutory agreement, or contract, or proposed agreement with execution schedule.

| ENTITY | BMP |
|--------|-----|
| | |
| | |
| | |

SECTION 2
ILLICIT DISCHARGE DETECTION AND ELIMINATION

The following are common sources of illicit discharges to an MS4:

- Sanitary Wastewater
- Car wash wastewaters
- Radiator flushing disposal
- Spills from roadway accidents
- Carpet cleaning wastewaters
- Effluent from septic tanks
- Improper oil disposal
- Laundry Wastewaters/gray water
- Improper disposal of auto and household toxics

A. Current Activities

The following is a set of questions on your current Illicit Discharge Detection and Elimination Program. These questions are intended to highlight minimum program requirements under the MS4 permit. For MS4s who have not been previously covered under an MS4 permit, each element not currently performed must be implemented by the dates identified in Sub-part 4.1.1. of the permit. Thus, each question with a "No" answer must be addressed with a solution in the MS4's proposed program.

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STORM SEWER SYSTEM MAP

Does the municipality currently have a storm sewer system map completed for the entire regulated municipal separate storm sewer system? The map must depict, at a minimum: city streets, topography or drainage patterns, streams, and outfalls (points where the city or county-operated MS4 discharges into the streams or adjacent MS4s).

Yes ☐

No ☒

ILLICIT DISCHARGE ORDINANCES

1. Does the municipality currently have an ordinance or regulatory mechanism that prohibits non-stormwater discharges into the storm sewer system? If yes, please attach a copy of the ordinance and give page number(s) of this section of ordinance. If No, proceed to the next section (inspections and enforcement).

Yes ☐ No ☒

Page Number _____

Ordinance Section Number _____

2. Does the ordinance or regulatory mechanism clearly define non-stormwater discharges, either through a written description of a non-stormwater discharge or through a listing of unallowable or allowable non-stormwater discharges?

Yes ☐

No ☒

3. Does the ordinance or regulatory mechanism allow right-of-entry on private property for inspection of suspected discharges?

Yes ☐

No ☒

4. Does the ordinance or regulatory mechanism prohibit dumping?

Yes ☐

No ☒

5. Does the ordinance or regulatory mechanism give the MS4 owner/operator the authority to eliminate non-stormwater discharges in the event of violations? If yes, please note page number and paragraph number.

Yes ☐ No ☒

Page Number _____

Paragraph Number _____

6. Does the ordinance or regulatory mechanism define penalties for violations? If yes, please note maximum penalty, page number and paragraph number.

Yes ☐ No ☒

\$ _____

Maximum Penalty _____

Page Number _____

Paragraph Number _____

7. Does the municipality have ordinance or other regulatory mechanism that prohibits contamination of stormwater runoff from "hot spots" including industrial and commercial properties, restaurants, auto repair shops, auto supply shops, and large commercial parking areas?

Yes ☐

No ☒

INSPECTION/SCREENING AND ENFORCEMENT PROCEDURES

1. Does the municipality presently have personnel and procedures in place for inspection and/or screening for non-stormwater discharges? If yes, please describe and indicate percentage of system inspected and/or screened.

Yes ☐

No ☒

2. Does the municipality presently have procedures and personnel in place for enforcement of violations of the illicit discharge ordinance? If yes, please describe.

Yes ☒

No ☐

Code Enforcement Officer _____

3. How are enforcement actions documented?

Complaint form taken or inspection findings reported with violation notices issued to the responsible party

4. Has the municipality defined "hot spots" for non-stormwater discharge screening and inspections? If yes, please describe and provide a map of illicit discharge screening hot spots.

Yes ☐

No ☒

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PUBLIC INPUT AND COMPLAINTS

1. Does the municipality presently have procedures in place to receive and consider information and complaints about non-stormwater discharges that are submitted by the public? If so, provide brief description: responsible departments, personnel, steps followed.

Yes ☒
No ☐

The Code Enforcement Office and Public Works Department take complaints and investigate, once the responsible party is identified proper action is taken.

EDUCATION

1. Has the municipality educated the public and businesses including auto parts supply, auto repair shop and restaurants, regarding ways to detect, prevent and eliminate illicit discharges? If yes, briefly describe the educational materials, including media used (e.g., written brochures, public service announcements, etc.), the topic(s) covered, intended target audience(s), and the distribution method.

Yes ☐
No ☒

B. Proposed Activities:

List the best management practices (BMPs) that you will implement in the area of Illicit Discharge Detection and Elimination. These should be based on a set of priorities that you have identified in the area of Illicit Discharge Detection and Elimination. Provide a short descriptive name to the BMP in the left column and more description in the right column.

| PROPOSED BEST MANAGEMENT PRACTICES FOR ILLICIT DISCHARGE DETECTION AND ELIMINATION | | |
|--|-------------|---|
| BMP | Name | DESCRIPTION |
| 2A. | Regulations | Adopt new ordinances in line with current State regulations |
| 2B. | Education | Provide the BMP information and procedures prior to any incidents |
| 2C. | Inspection | Follow up and verify compliance with adopted ordinances |
| 2D. | Enforcement | Follow through with penalties and fines for non compliance of ordinance |

If you have additional BMPs to list, please include in a separate attachment.

What specific groups will be targeted, if applicable?

Governmental, Commercial, and Industrial

C. Measurable Goals and Implementation Milestones

Attached at the end of this NOI is an addendum to list BMP Measurable Goals and Implementation Milestones. You must complete the addendum, providing more details on the goals and milestones for each BMP outlined in this NOI.

D. Administrative Information

| ADMINISTRATIVE INFORMATION FOR ILLICIT DISCHARGE DETECTION AND ELIMINATION | |
|--|-------------------|
| PRIMARY CONTACT | POSITION OR TITLE |
| Curtis Perez | Building Official |

Identify other Department(s) that will be involved and their role.

| OTHER DEPARTMENT(S) | ROLE |
|---------------------|----------------------------------|
| Public Works | Monitoring and Inspection |
| Recreation Dept | City parks and field maintenance |
| | |

Identify if you will partner with another MS4 Operator, or with another institution (e.g. Chamber of Commerce, Environmental interest organizations, civic groups) in order to carry out the chosen BMPs.

| ENTITY | BMP |
|---------------------|------------------|
| Chamber of Commerce | Public Education |

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|--|--|
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| | |

Will another governmental entity be responsible for implementing one or more chosen BMPs? If so, identify the entity and which BMP(s) it will implement. Include a copy of the interlocutory agreement, or contract, or proposed agreement with execution schedule.

| ENTITY | BMP |
|--------|-----|
| | |
| | |
| | |

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|--|
| SECTION 3 CONSTRUCTION SITE STORMWATER RUNOFF PROGRAM |
|--|

A. Current Activities

The following is a set of questions on your current Construction Site Stormwater Runoff Program. These questions are intended to highlight minimum program requirements under the MS4 permit. For MS4s who have not been previously covered under an MS4 permit, each element not currently performed must be implemented by the dates identified in Sub-part 4.1.1. of the permit. Thus, each question with a "No" answer must be addressed with a solution in the MS4's proposed program.

| |
|--|
| <i>CONSTRUCTION SITE RUNOFF ORDINANCES</i> |
|--|

1. Do the current ordinances/regulations for the municipal stormwater management program comply with Local, State and Federal public notice requirements? If yes, describe how the public is notified.

Yes ☐
No ☒

| |
|---|
| Through communications at the time permits are applied for, or at site inspections. |
|---|

2. Do you currently have an erosion prevention and sediment control - or similar - ordinance or regulatory mechanism? If yes, include a copy and reference the page number(s). If No, proceed to the next set of questions below about construction site plans review.

Yes ☐ No ☒ _____ Page Number

3. Does the ordinance or regulatory mechanism require that site operators implement erosion prevention, sediment control, and other construction waste controls for land disturbance activities?

Yes ☐ No ☒

4. Does the ordinance/regulatory mechanism require (explicitly or implicitly) that controls be implemented for any land disturbances greater than or equal to one acre, or less than one acre if part of a large common plan of development or sale that would disturb one acre or more? If yes, note the page number and paragraph number where this is defined.

Yes ☐ No ☒ _____ Page Number _____ Paragraph Number

5. Does the ordinance or regulatory mechanism contain or reference technical standards for erosion and sediment control? If yes, note the page number and paragraph number where this is defined.

Yes ☐ No ☒ _____ Page Number _____ Paragraph Number

6. Do those technical standards meet or exceed the current effective Tennessee Construction General Permit (TNR100000) requirements for design storm and special conditions for impaired waters or exceptional waters?

Yes ☐ No ☒

7. Do those technical standards require that construction activities maintain temporary water quality buffers during construction?

Yes ☐ No ☒

8. Does the ordinance or regulatory mechanism clearly define the criteria - primarily who must submit - for submitting erosion and sediment control information or plans? If yes, note page number and paragraph number

Yes ☐ No ☒ _____ Page Number _____ Paragraph Number

9. Does the ordinance or regulatory mechanism require approval by the local government prior to commencement of land disturbance activities? If yes, note page number and paragraph number.

Yes ☐ No ☒ _____ Page Number _____ Paragraph Number

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10. Does the ordinance or regulatory mechanism require re-submittal of erosion and sediment control information or plans if site plans or conditions change during land disturbance activities? If yes, note page number and paragraph number.

Yes ☐ No ☒ _____ Page Number _____ Paragraph Number _____

11. Does the ordinance or regulatory mechanism allow right-of-entry for government officials onto construction sites for inspections? If yes, note page number and paragraph number.

Yes ☐ No ☒ _____ Page Number _____ Paragraph Number _____

12. Does the ordinance or regulatory mechanism give the MS4 owner/operator the authority to STOP WORK in the event of non-compliance violations? If yes, note page number and paragraph number.

Yes ☐ No ☒ _____ Page Number _____ Paragraph Number _____

CONSTRUCTION SITE PLANS REVIEW

1. Does the municipality presently have in place a technical review process (i.e. engineering department, planning department, zoning board) that evaluates new development and redevelopment construction for construction site runoff?

Yes ☒ No ☐

2. Does the technical review process require an erosion prevention and sediment control plan with appropriate BMPs?

Yes ☒ No ☐

3. Does the review process include a requirement for pre-construction meeting between the municipality and site developer, for priority construction sites, including at a minimum those construction activities discharging directly into, or immediately upstream of, waters the state recognizes as impaired or exceptional?

Yes ☐ No ☒

4. If there is a review process, provide a brief narrative or a flow chart of the process, describing the process steps, responsible personnel (by department, title and contact person), and criteria used for evaluation of information or plans that are submitted.

Site development plans are submitted for review by staff, drainage plans with details are required to be submitted at that time. Staff reviews and consults with contracted professionals on the details of the plan submitted. After approval from the Planning Commission, the Building Official and Code Enforcement Dept issue permits, inspect, and verify the developer installs the drainage according to the approved plans capturing the site runoff.

RESPONDING TO PUBLIC INPUT AND COMPLAINTS

1. Does the municipality presently have procedures in place for receipt and consideration of information and complaints submitted by the public?

Yes ☒ No ☐

If Yes, please provide a brief narrative of the receipt process and procedures, describing process steps, responsible departments, and personnel (by title). If available, provide information on complaint tracking, documentation, etc:

Complaints are taken and recorded to a complaint form which is given to the Code Enforcement Officer to verify. Once the complaint is verified the responsible party is issued a violation notice and the officer follows up to verify the proper corrective action has been taken. If no corrective action is taken then citations are issued to the responsible party.

ENFORCEMENT AND INSPECTION PROCEDURES

1. Does the municipality presently have personnel and procedures in place for construction site runoff inspection?

Yes ☒ No ☐

2. Does the program provide for pre-construction meeting and monthly inspection of priority sites?

Yes ☐ No ☒

3. Does the municipality presently have procedures and personnel in place for enforcement to the maximum extent for violations of construction site requirements?

Yes ☐ No ☒

4. Does the municipality use a STOP WORK order to enforce non-compliance with construction site policies and requirements?

Yes ☒ No ☐

5. How are enforcement actions documented?

Complaints are taken and recorded to a complaint form which is given to the Code Enforcement Officer to verify. Once the complaint is verified the responsible party is issued a violation notice and the officer follows up to verify the proper corrective

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action has been taken. If no corrective action is taken then citations are issued to the responsible party. Copies of all records are filed and stored via hard copy and computer program.

TRAINING AND EDUCATION

1. Does the municipality presently make construction site runoff control training/information available to the public, developers, engineers, and contractors? (Be aware that the state of Tennessee regularly conducts erosion prevention and sediment control classes across the state. Local governments are encouraged to refer developers and contractors to these classes).

Yes ☒

No ☐

2. Has municipal staff completed state-sponsored training, including the Tennessee Fundamentals of Erosion Prevention and Sediment Control; and the Erosion Prevention and Sediment Control Design Course?

Yes ☒

No ☐

B. Proposed Activities:

List the best management practices (BMPs) that you will implement in the area of Construction Site Runoff Program. These should be based on a set of priorities that you have identified in the area of Construction Site Runoff Program. Provide a short descriptive name to the BMP in the left column and more description in the right column.

| PROPOSED BEST MANAGEMENT PRACTICES FOR CONSTRUCTION SITE RUNOFF PROGRAM | | |
|---|---------------|--|
| BMP | Name | DESCRIPTION |
| 3A. | Certification | Inspectors shall complete and maintain level 1 & 2 EPSC certifications |
| 3B. | Inspection | Review bi-weekly contractor site inspection forms |
| 3C. | Enforcement | Adopt stormwater ordinance and then utilize enforcement penalties |
| 3D. | Records | Maintain site inspection visit records for construction projects |

If you have additional BMPs to list, please include in a separate attachment.

What specific groups will be targeted, if applicable?

Government, Commercial, and Industrial

C. Measurable Goals and Implementation Milestones

Attached at the end of this NOI is an addendum to list BMP Measurable Goals and Implementation Milestones. You must complete the addendum, providing more details on the goals and milestones for each BMP outlined in this NOI.

D. Administrative Information

| ADMINISTRATIVE INFORMATION FOR CONSTRUCTION SITE RUNOFF PROGRAM | |
|---|-------------------|
| PRIMARY CONTACT | POSITION OR TITLE |
| Curtis Perez | Building Official |

Identify other Department(s) that will be involved and their role.

| OTHER DEPARTMENT(S) | ROLE |
|---------------------|-----------------------------|
| Public Works | Monitoring and Inspection |
| Recreational Dept | Parks and Field Maintenance |
| | |

Identify if you will partner with another MS4 Operator, or with another institution (e.g. Chamber of Commerce, Environmental interest organizations, civic groups) in order to carry out the chosen BMPs.

| ENTITY | BMP |
|---------------------|------------------|
| Chamber of Commerce | Public Education |
| | |
| | |

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Will another governmental entity be responsible for implementing one or more chosen BMPs? If so, identify the entity and which BMP(s) it will implement. Include a copy of the interlocutory agreement, or contract, or proposed agreement with execution schedule.

| ENTITY | BMP |
|--------|-----|
| | N/A |
| | |
| | |

SECTION 4
PERMANENT (POST-CONSTRUCTION) STORMWATER MANAGEMENT
IN NEW DEVELOPMENT AND REDEVELOPMENT PROGRAM

A. Current Activities

The following is a set of questions on your current Permanent Stormwater Management in New Development and Redevelopment Program. These questions are intended to highlight minimum program requirements under the MS4 permit. For MS4s who have not been previously covered under an MS4 permit, each element not currently performed must be implemented by the dates identified in Sub-part 4.1.1. of the permit. Thus, each question with a "No" answer must be addressed with a solution in the MS4's proposed program.

STRUCTURAL AND NON-STRUCTURAL STRATEGIES

1. Does the municipality currently have in place mechanisms or strategies to address permanent stormwater runoff management from new development or redevelopment projects that result in land disturbance of one acre or more? For example, land use planning requirements, zoning directives, site-based local controls such as riparian buffer zone protection; storage or detention of stormwater prior to release to streams; practices to cause stormwater to percolate the soil rather than runoff immediately; vegetative practices.

Yes ☒

No ☐

If Yes, please provide a brief narrative of - and/or references to - the structural and non-structural strategies, describing strategies implemented, Best Management Practices allowed, technical guidance, responsible departments, and personnel (by title).

TDEC SWPPP required. Erosion control information is supplied to the contractor with the permit, included are BMP illustrations to control site runoff. the Building Official and Code Department verify that safety measures are installed on each site.

PERMANENT STORMWATER CONTROLS SITE MANAGEMENT ORDINANCE

1. Do you currently have an ordinance or regulatory mechanism that addresses permanent stormwater runoff management from new development and redevelopment projects? If yes, reference the page number in your ordinance. If No, proceed to the next section on permanent stormwater management plans review.

Yes ☐ No ☒

Page Number

Paragraph Number

2. Does the ordinance or regulatory mechanism require controls to mitigate pollutants in stormwater runoff? If yes, note page number and paragraph number.

Yes ☐ No ☒

Page Number

Paragraph Number

3. Does the ordinance or regulatory mechanism require (explicitly or implicitly) that controls be implemented for any new development or redevelopment projects greater than or equal to one acre, including projects less than one acre that are part of a large common plan of development or sale, that discharge into your small MS4? If yes, note page number and paragraph number.

Yes ☐ No ☒

Page Number

Paragraph Number

4. Does the ordinance or regulatory mechanism contain or reference technical standards for water quality controls (e.g., design of detention basins)? If yes, note page number and paragraph number.

Yes ☐ No ☒

Page Number

Paragraph Number

5. Does the ordinance or regulatory mechanism clearly define the criteria for submittal -who must submit - of permanent stormwater management design information or plans? If yes, note page number and paragraph number.

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Yes ☐ No ☒ _____ Page Number _____ Paragraph Number

6. Does the ordinance or regulatory mechanism require approval prior to construction of permanent stormwater management controls? If yes, note page number and paragraph number.

Yes ☐ No ☒ _____ Page Number _____ Paragraph Number

7. Does the ordinance or regulatory mechanism require re-submittal of permanent stormwater management design information or plans if site plans change after the initial design has been approved? If yes, please note page number and paragraph number.

Yes ☐ No ☒ _____ Page Number _____ Paragraph Number

8. Does the ordinance or regulatory mechanism give the MS4 owner/operator the authority to penalize the owner of permanent stormwater management controls for violations? If yes, note page number and paragraph number.

Yes ☐ No ☒ _____ Page Number _____ Paragraph Number

9. Does the ordinance or regulatory mechanism allow the municipality right-of-entry on property where permanent stormwater management controls are installed for inspections? If yes, please note page number and paragraph number.

Yes ☐ No ☒ _____ Page Number _____ Paragraph Number

10. Does the ordinance or regulatory mechanism require that permanent stormwater management controls have adequate and long-term operation and maintenance? If yes, please note page number and paragraph number. If no, how does the MS4 owner/operator maintain permanent stormwater management controls?

Yes ☐
No ☒

Proposing to adopt a new stormwater ordinance that requires these controls

11. Does the ordinance or regulatory mechanism require establishment and maintenance of water quality buffers in areas of new development and redevelopment?

Yes ☐ No ☒

PERMANENT STORMWATER MANAGEMENT PLANS REVIEW

1. Does the municipality presently have in place a technical review process (i.e. engineering department, planning department, zoning board) that evaluates new development and redevelopment with regard to the impact that permanent stormwater runoff will have on receiving streams?

Yes ☐ No ☒

If Yes, provide a brief narrative or a flow chart of the review process, describing the process steps, responsible personnel (by department, title and contact person), and criteria used for evaluation of information or plans that are submitted.

B. Proposed Activities:

List the best management practices (BMPs) that you will implement in the area of the Permanent Stormwater Management Plans Review Program. These should be based on a set of priorities that you have identified in the area of the Permanent Stormwater Management Plans Review Program. Provide a short descriptive name to the BMP in the left column and more description in the right column.

| PROPOSED BEST MANAGEMENT PRACTICES FOR PERMANENT STORMWATER MANAGEMENT PLANS REVIEW | | |
|---|-------------|---|
| BMP | Name | DESCRIPTION |
| 4A. | Regulations | Adopt modified MTAS model stormwater ordinance |
| 4B. | Education | Develop a system to educate area contractors of our new regulations |
| 4C. | Inspection | Obtain level 1 & 2 EPSC certifications, conduct semi-annual site visits |
| 4D. | Enforcement | Enforce regs from newly adopted stormwater ordinance |

If you have additional BMPs to list, please include in a separate attachment.

What specific groups will be targeted, if applicable?

Governmental, Commercial, and Industrial

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C. Measurable Goals and Implementation Milestones

Attached at the end of this NOI is an addendum to list BMP Measurable Goals and Implementation Milestones. You must complete the addendum, providing more details on the goals and milestones for each BMP outlined in this NOI.

D. Administrative Information

| ADMINISTRATIVE INFORMATION FOR PERMANENT STORMWATER MANAGEMENT PLANS REVIEW | |
|---|-------------------|
| PRIMARY CONTACT | POSITION OR TITLE |
| Curtis Perez | Building Official |

Identify other Department(s) that will be involved and their role.

| OTHER DEPARTMENT(S) | ROLE |
|---------------------|-----------------------------|
| Public Works | Monitoring and Inspection |
| Recreation Dept | Parks and Field maintenance |
| | |

Identify if you will partner with another MS4 Operator, or with another institution (e.g. Chamber of Commerce, Environmental interest organizations, civic groups) in order to carry out the chosen BMPs.

| ENTITY | BMP |
|---------------------|------------------|
| Chamber of Commerce | Public Education |
| | |
| | |

Will another governmental entity be responsible for implementing one or more chosen BMPs? If so, identify the entity and which BMP(s) it will implement. Include a copy of the interlocutory agreement, or contract, or proposed agreement with execution schedule.

| ENTITY | BMP |
|--------|-----|
| | N/A |
| | |
| | |

SECTION 5
POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

A. Current Activities

The following is a set of questions on your current Pollution Prevention/Good Housekeeping for Municipal Operations Program. These questions are intended to highlight minimum program requirements under the MS4 permit. For MS4s who have not been previously covered under an MS4 permit, each element not currently performed must be implemented by the dates identified in Sub-part 4.1.1. of the permit. Thus, each question with a "No" answer must be addressed with a solution in the MS4's proposed program.

STAFF EDUCATION AND TRAINING

1. Does the municipality's current operation and maintenance program provide annual training for staff on preventing and reducing stormwater pollution from activities such as park and open space maintenance, fleet and building maintenance, new construction and land disturbances, and stormwater system maintenance?

Yes ☐

No ☒

2. Are training activities documented? If yes, please describe training and method of record-keeping.

Yes ☐

No ☒

MUNICIPAL OPERATIONS POLLUTION PREVENTION

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1. Does the municipality's operations and maintenance program have policies and procedures in place that address pollution prevention? If yes, please describe procedures. Consider the following in your response: maintenance activities, maintenance schedules; long term inspection procedures for structural and non-structural stormwater controls to reduce floatables and other pollutants; controls for reducing or eliminating the discharge of pollutants from streets, roads, highways; controls for reducing or eliminating pollutants from municipal parking lots, maintenance and storage yards, fleet or maintenance areas with outdoor storage areas, salt/sand storage areas, snow disposal areas, waste transfer stations; disposal of waste removed from storm sewers and the areas listed above; and assessment of impacts on water quality from new flood management projects.

Yes ☒
 No ☐

Semi-annual street and parking lot sweeping, monthly litter collection on r.o.w., deletion of road salt use and storage, annual stormwater drainage way inspection and cleaning, catch basin inspections

MUNICIPAL INDUSTRIAL ACTIVITIES

1. Has the MS4 owner/operator obtained a Tennessee Multi-Sector General Permit or a no-exposure waiver for all qualifying municipal industrial activities? If yes, please give permit numbers or attach copies of the No-Exposure Certification form.

Yes ☐

No ☒

Permit Numbers(s)

2. List municipally-owned or operated facilities that have a notable potential for contaminating runoff: for example - vehicle maintenance garages; waste transfer operations; golf courses; salt or other materials storage; landfill. If more than one facility for a given type of operation; give the number of such facilities. Indicate if any of these are covered by an NPDES permit. Is there a documented pollution prevention plan in place for these facilities?

| FACILITY OR TYPE OF OPERATION | NUMBER OF FACILITIES | IS ACTIVITY COVERED BY NPDES PERMIT? | IS A POLLUTION PREVENTION PLAN IN EFFECT? |
|--|----------------------|---|---|
| Public Works Fleet Maintenance Facility | 1 | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| Clinton Fire Department | 3 | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| Clinton Police Department | 1 | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| City of Clinton owned municipal parking lots | 10 | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |

B. Proposed Activities:

List the best management practices (BMPs) that you will implement in the area of the Pollution Prevention and Housekeeping Program. These should be based on a set of priorities that you have identified in the area of the Pollution Prevention and Housekeeping Program. Provide a short descriptive name to the BMP in the left column and more description in the right column.

In addition to considering industrial-type operations, you must also consider municipal infrastructure, and related maintenance activities, maintenance schedules and long-term inspection procedures for structural controls and the proper disposal of waste from storm sewers/catch basins, etc. Also included in this program area is discharge of pollutants from roads and parking lots

| PROPOSED BEST MANAGEMENT PRACTICES FOR POLLUTION PREVENTION AND HOUSEKEEPING | | |
|--|----------------|--|
| BMP | Name | DESCRIPTION |
| 5A. | Obtain Funding | Solicit municipal funds for housekeeping functions, oil separators for floor drains, outflow filters, etc. |
| 5B. | Planning | Prepare a timeline and plans to implement BMPs |
| 5C. | Construction | Install floor drain oil separators, parking lot outlet trap filters |
| 5D. | Inspection | Inspect and maintain newly installed systems |

If you have additional BMPs to list, please include in a separate attachment.

What specific groups will be targeted, if applicable?

Government

C. Measurable Goals and Implementation Milestones

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Attached at the end of this NOI is an addendum to list BMP Measurable Goals and Implementation Milestones. You must complete the addendum, providing more details on the goals and milestones for each BMP outlined in this NOI.

D. Administrative Information

| ADMINISTRATIVE INFORMATION FOR POLLUTION PREVENTION AND HOUSEKEEPING | |
|--|-------------------|
| PRIMARY CONTACT | POSITION OR TITLE |
| Curtis Perez | Building Official |

Identify other Department(s) that will be involved and their role.

| OTHER DEPARTMENT(S) | ROLE |
|---------------------|-----------------------------|
| Public Works | Monitoring and Inspection |
| Recreational Dept | Parks and Field maintenance |
| | |

Identify if you will partner with another MS4 Operator, or with another institution (e.g. Chamber of Commerce, Environmental interest organizations, civic groups) in order to carry out the chosen BMPs.

| ENTITY | BMP |
|---------------------|---|
| Chamber of Commerce | Utilize existing website to help distribute information |
| | |
| | |

Will another governmental entity be responsible for implementing one or more chosen BMPs? If so, identify the entity and which BMP(s) it will implement. Include a copy of the interlocutory agreement, or contract, or proposed agreement with execution schedule.

| ENTITY | BMP |
|--------|-----|
| | N/A |
| | |
| | |

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ADDENDUM TO SMALL MS4 NPDES PERMIT NOTICE OF INTENT
BEST MANAGEMENT PRACTICES (BMPs) MEASURABLE GOALS AND MILESTONES

The purpose of this addendum is to record the measurable goals for each BMP, and the dates (month and year) by which interim actions are to be accomplished. Space is given for four BMPs for each of the six minimum measures. If necessary, please attach additional BMP MEASURABLE GOALS AND MILESTONES as a separate attachment.

Measurable goals are BMP design objectives, or goals that will quantify the progress of implementing the actions or performance of a BMP. They are ways to measure activities or effects of a BMP. For each of the six minimum measures and for each BMP, define the measurable goal you will use to monitor effectiveness of this BMP. The BMPs you list here should match exactly those given in Part V., 1-5 of this NOI. For purposes of this NOI, the Public Education and Outreach and Public Involvement/Participation minimum measures have been combined.

For each BMP, establish milestones for implementation. These tables are set up for once/year milestones. You may change the milestone dates to time frames less than one year.

| BEST MANAGEMENT PRACTICES FOR PUBLIC EDUCATION AND PUBLIC PARTICIPATION | |
|--|--|
| BMP 1A | MEASURABLE GOALS AND MILESTONES |
| Goal(s) | Handouts |
| Milestone Year 1 | Prepare an educational handout attached to permits for developers and contractors |
| Milestone Year 2 | Prepare a school age handout to be distributed at local schools during public education visits |
| Milestone Year 3 | Utilize the Chamber of Commerce as a means to share handout information during commercial & industrial recruiting |
| Milestone Year 4 | |
| Milestone Year 5 | |
| BMP 1B | MEASURABLE GOALS AND MILESTONES |
| Goal(s) | Radio Announcements |
| Milestone Year 1 | Prepare a public service announcement to be aired on local radio station |
| Milestone Year 2 | Attend local radio call-in show for interview regarding stormwater BMPs |
| Milestone Year 3 | Re-fresh information and provide for use on the local radio station website |
| Milestone Year 4 | |
| Milestone Year 5 | |
| BMP 1C | MEASURABLE GOALS AND MILESTONES |
| Goal(s) | Newspaper |
| Milestone Year 1 | Prepare public service announcement for local newspaper for awareness campaign |
| Milestone Year 2 | Submit semi-annual announcement as a reminder of stormwater BMPs |
| Milestone Year 3 | |
| Milestone Year 4 | |
| Milestone Year 5 | |
| BMP 1D | MEASURABLE GOALS AND MILESTONES |
| Goal(s) | Internet Website |
| Milestone Year 1 | Build a page and attach to the existing City of Clinton website (www.clintontn.net) |
| Milestone Year 2 | Post newly adopted stormwater ordinance on website for public viewing |
| Milestone Year 3 | Post updates as needed |
| Milestone Year 4 | |
| Milestone Year 5 | |

BEST MANAGEMENT PRACTICES FOR ILLICIT DISCHARGE DETECTION AND ELIMINATION

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| | |
|------------------|---|
| BMP 2A | MEASURABLE GOALS AND MILESTONES |
| Goal(s) | Regulations |
| Milestone Year 1 | Modify the MTAS stormwater ordinance to meet local needs |
| Milestone Year 2 | Adopt ordinance by City Council action |
| Milestone Year 3 | Monitor ordinance content for applicability |
| Milestone Year 4 | |
| Milestone Year 5 | |
| BMP 2B | MEASURABLE GOALS AND MILESTONES |
| Goal(s) | Education |
| Milestone Year 1 | Prepare handout for distribution during permit process, explaining new ordinance requirements |
| Milestone Year 2 | Update website to include ordinance requirements for public viewing |
| Milestone Year 3 | Utilize previously stated education methods to inform public about illicit discharges |
| Milestone Year 4 | |
| Milestone Year 5 | |
| BMP 2C | MEASURABLE GOALS AND MILESTONES |
| Goal(s) | Inspection |
| Milestone Year 1 | Obtain EPSC certification Level 1 & 2 for inspectors. Follow through newly adopted ordinance. |
| Milestone Year 2 | Develop procedures and record keeping system for site inspections |
| Milestone Year 3 | Re-certify EPSC certifications |
| Milestone Year 4 | |
| Milestone Year 5 | |
| BMP 2D | MEASURABLE GOALS AND MILESTONES |
| Goal(s) | Enforcement |
| Milestone Year 1 | Adopt stormwater ordinance to base enforcement upon |
| Milestone Year 2 | Develop procedures and record keeping system for site inspections to base enforcement upon |
| Milestone Year 3 | Hire additional personnel to assist with inspection and enforcement |
| Milestone Year 4 | |
| Milestone Year 5 | |

| | |
|---|---|
| BEST MANAGEMENT PRACTICES FOR CONSTRUCTION SITE RUNOFF PROGRAM | |
| BMP 3A | MEASURABLE GOALS AND MILESTONES |
| Goal(s) | Certification |
| Milestone Year 1 | Obtain Level 1 & 2 EPSC certifications. Pass stormwater ordinance |
| Milestone Year 2 | |
| Milestone Year 3 | Continuing education training to maintain certifications |
| Milestone Year 4 | |
| Milestone Year 5 | |
| BMP 3B | MEASURABLE GOALS AND MILESTONES |
| Goal(s) | Inspection |
| Milestone Year 1 | Obtain Level 1 & 2 EPSC certifications. Pass stormwater ordinance |
| Milestone Year 2 | Develop timeline and procedures for construction site runoff inspections |
| Milestone Year 3 | Hire additional personnel to assist with construction site runoff inspections |
| Milestone Year 4 | |
| Milestone Year 5 | |

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| | |
|------------------|--|
| BMP 3C | MEASURABLE GOALS AND MILESTONES |
| Goal(s) | Enforcement |
| Milestone Year 1 | Modify and adopt the MTAS stormwater ordinance to meet local needs |
| Milestone Year 2 | Develop procedures and record keeping system for site inspections to base enforcement upon |
| Milestone Year 3 | Hire additional personnel to assist with construction site runoff enforcement |
| Milestone Year 4 | |
| Milestone Year 5 | |
| BMP 3D | MEASURABLE GOALS AND MILESTONES |
| Goal(s) | Records |
| Milestone Year 1 | Develop procedures and record keeping system for site inspections for construction runoff |
| Milestone Year 2 | Develop and maintain computer database with construction runoff records |
| Milestone Year 3 | Hire additional personnel to assist with construction site runoff records |
| Milestone Year 4 | |
| Milestone Year 5 | |

| | |
|--|---|
| BEST MANAGEMENT PRACTICES FOR PERMANENT (POST-CONSTRUCTION) STORMWATER MANAGEMENT PROGRAM | |
| BMP 4A | MEASURABLE GOALS AND MILESTONES |
| Goal(s) | Regulations |
| Milestone Year 1 | Modify and adopt the MTAS stormwater ordinance to meet local needs |
| Milestone Year 2 | Develop procedures for site inspections for post construction stormwater systems |
| Milestone Year 3 | Develop and maintain computer database with post construction record of inspections |
| Milestone Year 4 | Monitor existing regulations and compare to local applicability |
| Milestone Year 5 | |
| BMP 4B | MEASURABLE GOALS AND MILESTONES |
| Goal(s) | Education |
| Milestone Year 1 | Prepare an educational handout attached to permits for developers and contractors |
| Milestone Year 2 | Distribute post construction requirements via educational website |
| Milestone Year 3 | Post updates as needed |
| Milestone Year 4 | |
| Milestone Year 5 | |
| BMP 4C | MEASURABLE GOALS AND MILESTONES |
| Goal(s) | Inspection |
| Milestone Year 1 | Obtain Level 1 & 2 EPSC certifications. Pass stormwater ordinance |
| Milestone Year 2 | Develop timeline and procedures for post construction site inspections |
| Milestone Year 3 | Hire additional personnel to assist with post construction site inspections |
| Milestone Year 4 | |
| Milestone Year 5 | |
| BMP 4D | MEASURABLE GOALS AND MILESTONES |
| Goal(s) | Enforcement |
| Milestone Year 1 | Obtain Level 1 & 2 EPSC certifications. Pass stormwater ordinance |
| Milestone Year 2 | Develop procedures and record keeping system for post construction enforcement activities |
| Milestone Year 3 | Hire additional personnel to assist with post construction site enforcement |
| Milestone Year 4 | |
| Milestone Year 5 | |

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| BEST MANAGEMENT PRACTICES FOR MUNICIPAL POLLUTION PREVENTION AND GOOD HOUSEKEEPING | |
|--|--|
| BMP 5A | MEASURABLE GOALS AND MILESTONES |
| Goal(s) | Obtain Funding |
| Milestone Year 1 | Solicit municipal funds for housekeeping functions, oil separators for floor drains, outflow filters, etc. |
| Milestone Year 2 | Request continuing funding through an additional annual budget line item |
| Milestone Year 3 | |
| Milestone Year 4 | Adjust budget for cost-of-living increases |
| Milestone Year 5 | |
| BMP 5B | MEASURABLE GOALS AND MILESTONES |
| Goal(s) | Planning |
| Milestone Year 1 | Solicit municipal funds for housekeeping functions, oil separators for floor drains, outflow filters, etc. |
| Milestone Year 2 | Obtain RFPs for GIS work to locate, identify, and map existing stormwater system pipes, open ditches, catch basins, outflows into streams and rivers |
| Milestone Year 3 | Hire contractor to perform field surveys and create a GIS layer |
| Milestone Year 4 | Implementation design |
| Milestone Year 5 | Place work online for public viewing |
| BMP 5C | MEASURABLE GOALS AND MILESTONES |
| Goal(s) | Construction |
| Milestone Year 1 | Solicit funding |
| Milestone Year 2 | Identify requirements and prepare design |
| Milestone Year 3 | Solicit RFPs for construction, hire contractor |
| Milestone Year 4 | Review construction design |
| Milestone Year 5 | Install floor drain oil separators, parking lot outlet trap filters |
| BMP 5D | MEASURABLE GOALS AND MILESTONES |
| Goal(s) | Inspection |
| Milestone Year 1 | Survey parking lots to determine requirements |
| Milestone Year 2 | |
| Milestone Year 3 | |
| Milestone Year 4 | |
| Milestone Year 5 | Inspect and maintain newly installed systems |